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| --- | --- |
| **Proposal title** | be clear with all the important related information |
| **Submission Date** | DD,MM,YYYY |
| **Principle Investigator** | title,name,faculty |
| **Co-Principle Investigator** | title,name,faculty  title,name,faculty |
| **Participants** | title,name,faculty  title,name,faculty  title,name,faculty |
| **Start (Estimated)** | DD,MM,YYYY |
| **End (Estimated)** | DD,MM,YYYY |
|  |  |

1. **Project Description**

Describe the purpose of the project and summarize the main aspects in a concise manner

1. **Relevance and Objectives**

Explain the objectives and expected outcomes of the proposed project. The project's contribution to strengthening data-driven discovery in the earth sciences and cross-disciplinary cooperation should be emphasized.

1. **Project Implementation**

1) The prerequisites:

List all the prerequisites needed to be able to carry out your proposed project.

2) The current state:

Explain the current state of research, your own or cooperative preparations and the planned work program. If the project member is or will be undertaking a research project funded by another institution with similar content to this proposal, please provide basic information about the project, such as project sponsor, project funding amount, project duration, project name and code, etc.

3) The responsibilities and tasks:

If there are several applicants, please explain the distribution of responsibilities and tasks.

4) The methods and risks:

Describe the methods to be applied or developed and explain any risks that could effect the course of the project.

5) The work plan:

Please present your work plan / time schedule in a tabular form (e.g. Gantt chart)

1. **Budget**

**（in U.S. dollars）**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Item** | **Year 1**  **Cost** | | **Year 2**  **Cost** | | **Year 3**  **Cost** | **Calculation methods** |
|  | **In total** | total | | total | | Total |  |
| 1 | **01** Labor force | $ | | $ | | $ | Please provide the calculation methods on this expense |
| 2 | **0101** Senior personnel  (PI/PD, Co-PI'S, Faculty and Other Senior Associates) | $ | | $ | | $ | Please provide the calculation methods on this expense |
| 3 | **0102** Other personnel  (Post Doctoral Associates, Graduate Students, Undergraduate Students, secretary, Clerical, Others) | $ | | $ | | $ | Please provide the calculation methods on this expense |
| 4 | **02** Travel and accommodation | $ | | $ | | $ | Please provide the calculation methods on this expense |
| 5 | **03** Conference organization | $ | | $ | | $ | Please provide the calculation methods on this expense |
| 6 | **04** Costs for publication / literature / internet / intellectual property | $ | | $ | | $ | Please provide the calculation methods on this expense |
| 7 | **05** Costs for office materials and supplies | $ | | $ | | $ | Please provide the calculation methods on this expense |
| 8 | **06** Expert consulting | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 9 | **07** Equipment | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 10 | **0701** Equipment purchase | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 11 | **0702** Design new equipment | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 12 | **0703** Equipment modification or rental | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 13 | **08** Experimental material | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 14 | **09** Experiment and test | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 15 | **10** Fuel and power | $ | $ | | $ | | Please provide the calculation methods on this expense |
| 16 | **11** Indirect costs ≤10%  (For grants $50,000 and under, DDE does not allow indirect costs;  For grants larger than $50,000, the indirect costs shall be no more than 10%) | $ | $ | | $ | | Please provide the calculation methods on this expense |